

# Sunavi Employee Contract

Every Sunavi Employee will receive a contract that will reflect their rights, position, payment, insurances and more within the [Sunavi Corporation](#). The Sunavi Employee Contract is a document that a person must agree to in order to become a full-fledged employee of the [Sunavi Corporation](#). Without signing this document, the person will not be recognized as a [Sunavi Corporation](#) employee and has no rights to any benefits or access to [Sunavi Corporation](#) equipment, supplies, and access to Sunavi owned locations. This might be edited in the future when the board of directors and labor union come to an agreement with any proposed changes.

## The Contract

The following items are reflected within the contract itself that the Sunavi employee agrees on.

### 1. Employment

- The Employee agrees that he or she will faithfully and to the best of their ability to carry out the duties and responsibilities communicated to them by the Employer. The Employee shall comply with all company policies, rules, and procedures at all times.

### 2. Position

- As a <insert job title> it is the duty of the Employee to perform all essential job functions and duties. From time to time, the Employer may also add other duties within the reasonable scope of the Employee's work.

### 3. Employee responsibilities

#### Employee will:

1. Have and carry a valid worker's license while performing their duties.
  1. This worker's license will only be given out by Sunavi Corporation when the employee completes the positional training.
2. Use of Sunavi Corporation equipment for authorized business only.
  1. Equipment can be defined as gear, supplies, starships, stations, etc.
3. Not permit any unauthorized person to use [Sunavi Corporation](#) equipment. Unauthorized employees may be personally liable for any accident or loss.
4. Report all accidents/incidents that involve Sunavi Corporation employee(s) to the Sunavi Branch Office according to Sunavi Corporation policy.
5. Personally assume responsibility for any and all fines associated with the use of [Sunavi Corporation](#) ship in use of Sunavi business.

6. Agree and accept that failure to follow the rules may result in temporary or permanent suspension of worker's privileges, or have more serious consequences.

#### **Pilot's will:**

1. Not transport unauthorized passengers such as hitchhikers. Not transport any illegal supplies that are not authorized by either Sunavi Corporation or/and client.
2. Not change the indicated route unless it is appropriate and authorized for that use.
3. Pre-checks security measures of the ship before beginning their route.
4. Pre-checks security measures of transport supplies before beginning their route.
5. Use safe driving principles, practices and techniques at all times.
6. Not pilot under the influence of drugs or alcohol. Not drive if using a medication that impairs judgment, reflexes or alertness.
7. Activate security protocols when the ship is left unattended.
8. Before leaving port, perform an engineering check. Report any defects, immediately to the vehicle coordinator to determine if the ship is safe to operate.

## **4. Compensation**

- As compensation for the services provided, the Employee shall be paid a wage that is linked to their job description pay scale and will be subject to a(n) [quarterly/annual] performance review. All payments shall be subjected to mandatory employment deductions (Factional Taxes, Social Security, Medicare).

## **5. Benefits**

- The Employee has the right to participate in any benefits plans offered by the Employer. The employer currently offers:
  - Health insurance,
  - Lawyer insurance,
  - Represented by Labor Union,
  - Discount of 15% on Red Dwarf package,
  - A retirement insurance,
- Access to these benefits will only be possible after the probationary period has passed.

## **6. Probationary Period**

- It is understood that the first 3 months of employment constitute a probationary period. During this time, the Employee is not eligible for paid time off or other benefits. During this time, the Employer also exercises the right to terminate employment but has to inform the employee in advance within a performance appraisal.

## 7. Paid Time Off

- Following the probationary period, the Employee shall be eligible for the following paid time off:
  - 18 days time for a vacation.
  - 7 days time for sick/personal.
- Bereavement leave may be granted if necessary.
- The employer reserves the right to modify any paid time off policies.

## 8. Termination

- It is the intention of both parties to form a long and tally profitable relationship. However, this relationship may be terminated by either party at any time provided a month written notice is delivered to the other party.
- The Employee agrees to return any Employer property upon termination.
- A termination of the contract with immediate effect will only happen if the Employee breaks any of the said agreements within the contract or when the Employee commits a crime within the client owned space.
  - Sunavi Corporation will start an investigation of the claimed crime and provides the Labor Union and Board of Directors the results that would or wouldn't result in the immediate termination of the contract
  - Sunavi Corporation will work with any client factional law institute if one of its employees commits a criminal act.
    - The Employee reserves the right to use the Law Insurance, whereas the Employer pays for any fee that the Employee receives of the judicial system. This does not apply if the Employee commits the crime within the company itself.

## 9. Non-Competition and Confidentiality

- As an Employee, you will have access to confidential information that is the property of the Employer or the Client. You are not permitted to disclose this information outside the [Sunavi Corporation](#).
- During your time of Employment with the Employer, you may not engage in any work for another Employer that is related to or in competition with the [Sunavi Corporation](#). You willfully disclose to your Employer any other Employment relationships that you have and you will be permitted to seek other employment provided that (a.) it does not detract from your ability to fulfill your duties, and (b.) you are not assisting another organization incompetent with the employer.
- It is further acknowledged that upon the termination of your employment, you will not solicit business from any of the Employer's clients for a period of at least 5 months.

## 10. Entirety

- This contract represents the entire agreement between the two parties and supersedes any previous written or oral agreement. This agreement may be modified at any time, provided the written consent of the Employer, Labor Union, and the Employee.

## 11. Legal

- The Employee agrees that he or she is fully authorized to work in client space and can provide proof of this with legal documentation. This documentation will be obtained by the Employer for legal records.
- The parties agree that if any portion of this contract is found to be void or unenforceable, it shall be struck from the record and the remaining provisions will retain their full force and effect.
- The Employee has the right to uphold his factional rights from the faction they come from, they lose their rights if that faction withdraws that citizens right.

## 12. Jurisdiction

- This contract shall be governed, interpreted, and construed in accordance with any client factional laws that are represented in the contract between Sunavi Corporation and the client.
- In witness and agreement whereof, the Employer has executed this contract with the due process through the authorization of official company agents and with the consent of the Employee, given here in writing.

## OOC Notes

[Rawolfe](#) created this article on 2020/04/19 01:55.

From:  
<https://wiki.stararmy.com/> - **STAR ARMY**

Permanent link:  
[https://wiki.stararmy.com/doku.php?id=corp:sunavi\\_corporation:sunavi\\_employee\\_contract](https://wiki.stararmy.com/doku.php?id=corp:sunavi_corporation:sunavi_employee_contract)

Last update: **2023/12/21 00:58**

